

FIRE RISK ASSESSMENT

Date: 12/09/2018
Address: Sussex Housing and Care, Oakwood Court, Amberley Close,
Haywards Heath
Postcode: RH16 4BG



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Property Ref: SHC 19




**Active Fire
Management**

FIRE RISK ASSESSMENT



Full Property Name:	Sussex Housing and Care, Oakwood Court
Full Property Address:	Amberley Close, Haywards Heath RH16 4BG
Date of Fire Risk Assessment:	12/09/2018
Name of Fire Risk Assessor:	Mark Crowter GIFireE
Overall Risk Level of Property:	LOW (3)

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SECTION A STATEMENT OF FIRE RISK ASSESSMENT

Active Fire Management Ltd has conducted this comprehensive Fire Risk Assessment to assist the Responsible Person in complying with The Regulatory Reform (Fire Safety) Order 2005 in meeting the specific requirements of our client. The Assessment is a systematic evaluation of the premises identifying hazards, potential hazards and persons at risk and determining the likelihood (risk) that such hazards will cause harm. The Assessment we have provided should not be a one-off procedure but a dynamic, live process. The Responsible Person is required to have this Assessment constantly reviewed and adjusted if necessary to meet any changing circumstances – Article 9 (3). This Fire Risk Assessment has been conducted using a five-step Fire Risk Assessment process as recommended by HM Government Guides, Employer’s Guides and the Health and Safety Executive. The recommendations of Publicly Available Document 79:2012, Fire Risk Assessment, Guidance and Methodology (PAS 79) have also been considered and it is considered to satisfy the recommendations of the document. This Fire Risk Assessment is made under the requirements of the Regulatory Reform (Fire Safety) Order 2005.

Where appropriate and necessary the assessment included the consideration of sections 1-6, 8, 9, and 11 of the Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR) and other legislation relevant to the premises. The scope of this Fire Risk Assessment does not include roof void space areas.


The Fire Risk Assessment should be available for inspection or validation by any authorised person and should be reviewed:

- Following a change of work practice
- Following a significant change of staffing level
- Following any structural or material change to the premises or its usage
- Following any change in the fire precautions in the premises
- Following any near miss or fire incident
- At recommended intervals of no more than twelve months

The hazards and/or risks identified (if any) in each section of this document increase the risk to life and/or property safety in and around the areas assessed. The additional controls, recommendations and actions given for each section in the action plan/summary section of the document should be dealt with accordingly to bring the assessed areas up to the required standard to reduce the risk to a level which is acceptable in the circumstances. Additionally, in accordance with The Regulatory Reform (Fire Safety) Order 2005, responsible persons must, among other things, ‘provide his employees with comprehensive and relevant information on the risks to them identified by the risk assessment, the preventative and protective measures taken and the procedures and measures, which are in place for serious and imminent danger. Before employing a child, the responsible person must, provide the parents of the child, among other things, with comprehensive and relevant information on the risks to that child identified by the risk assessment, the preventative and protected measures taken and the procedures and measures, which are in place for serious and imminent danger.

This Fire Risk Assessment contains factual information as per the observations, notes and records of the qualified fire risk assessor who completed the site visit and assessment. None of the observations and comments may be changed following the issue of this assessment without the prior consultation with the fire risk assessor. Active Fire Management Ltd will keep a copy of this document for 05 years. Active Fire Management Ltd will provide any additional feedback on comments raised in this report for up to 12 months after the fire risk assessment date noted on this document. In some cases Active Fire Management Ltd may not be able to provide further comments without a re-visit.

The responsible person must also co-operate with other relevant responsible persons (sharing the same occupancy) and inform them of relevant risks in their undertaking. This is Type 1 fire risk assessment (non-destructive/non-intrusive). It is the basic fire risk assessment required for the purpose of satisfying the Fire Safety Order and the inspection of the building is non-destructive.

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SECTION B FIRE RISK ASSESSMENT

SECTION 1 GENERAL		
1.1	DESCRIPTION OF PROPERTY	
REF	DETAILS	
1.1.1	Occupancy/Use:	Care Home
1.1.2	General Description	Oakwood Court is a purpose built care home of mainly brick, concrete and timber construction. The building is on 2 floors and has up to 33 residents. There are 3 protected staircases, all of which discharge to final exits on the ground floor. The Ground floor has 11 bedrooms, Kitchen, large dining room/lounge, laundry room, hairdressers' room and offices. The first floor has 22 bedrooms, bathrooms and sluice room. Staff rooms are located on the lower ground floor. The boiler room is accessed externally. Key fire safety features in the building include BS5839 fire alarm system and BS5266 emergency lighting.
1.1.3	Number of storeys including basement floors	Lower ground, Ground and First floors.
1.1.4	Number of storeys included in the risk assessment	As above.
1.1.5	Was access gained to any of the flats if applicable to ascertain fire detection means?	Yes. Access was available to bedrooms 22 and 29.
1.1.6	Responsible Person	Sussex Housing and Care
1.1.7	Name of Responsible Person at Site for Fire Safety	Donna Bel Carlos
1.1.8	Details of Fire Risk Assessor accompanied or met by member of staff (name & position)	Mark Crowter Accompanied by Russell Miles.
1.2	USE OF PREMISES	
REF	DETAILS	
1.2.1	Description of Use	Care Home
1.3	OCCUPIERS OF BUILDING	
REF	DETAILS	
1.3.1	Information on Occupants	Oakwood Court provides accommodation for up to thirty-three older people, some of who are living with mental and physical health needs and who may need support with their personal care. All residents have PEEPS. There are up to 25 staff members in the daytime and 2 staff members at night.
1.3.2	Any history of fires in the building	None

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1.4 FIRE RISK ASSESSMENT					
REF	DETAILS				
1.4.1	Date of Fire Risk Assessment	12/09/2018			
1.4.2	Name of Fire Risk Assessor	Mark Crowter GIFireE			
1.4.3	Risk Level of Property	LOW (3)			
1.4.4	Next Suggested Review Date	12/09/2019			
1.5 CUSTOMER SPECIFIC					
REF	DETAILS	YES	NO	N/A	Not Known
1.5.1	What is the evacuation policy for this property?	PROGRESSIVE HORIZONTAL EVACUATION			
1.5.2	Is the evacuation policy deemed as suitable?	X			
1.5.3	When is the next fire risk assessment due in accordance with customer policy?	N/A			
1.5.4	Is this period of time deemed to be suitable?			X	
	If NO state recommendation in action plan and enter date of next recommended fire risk assessment is different to customer policy	NOT APPLICABLE			

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**SECTION 2
FIRE HAZARDS & IGNITION SOURCES**

2.1 ELECTRICAL SOURCES OF IGNITION					
REF	DETAILS	YES	NO	N/A	Not Known
2.1.1	Are electrical installations periodically tested?	X			
2.1.2	Is there managerial control of personal electrical items, including evidence of testing of business portable electrical equipment?	X			
2.1.3	Are electrical adaptors or extension leads used safely?	X			
2.1.4	Are electrical cables routed so as to avoid physical damage?	X			
2.1.5	Is lightning protection provided for the building?			X	
2.2 HEATING					
REF	DETAILS	YES	NO	N/A	Not Known
2.2.1	Are mains gas supplies connected?	X			
2.2.2	Are fixed heating installations, gas appliances and boilers subject to regular maintenance by competent contractors?	X			
2.3 COOKING					
REF	DETAILS	YES	NO	N/A	Not Known
2.3.1	Are shared cooking facilities available?	X			
2.3.2	Are cleaning certificates provided/available?	X			
2.4 ARSON					
REF	DETAILS	YES	NO	N/A	Not Known
2.4.1	Is external refuse managed adequately?	X			
2.4.2	Are suitable external security arrangements in place?	X			
2.4.3	Is the building safe from arson, no vulnerability noted?	X			

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2.5 STORAGE & HOUSE KEEPING					
REF	DETAILS	YES	NO	N/A	Not Known
2.5.1	Are only small /normal amounts of combustible storage kept in the premises?	X			
2.5.2	Is there avoidance of large or excessive fire loading?	X			
2.5.3	Are storage arrangements adequate?	X			
2.5.4	Were all cupboards on escape routes assessed as suitable?	X			
2.5.5	Are the premises free of highly flammable materials?	X			
	If so are storage arrangements adequate?			X	
2.5.6	Are the premises free of hazardous materials?	X			
2.5.7	If so are storage arrangements adequate?			X	
2.5.8	Is general housekeeping satisfactory?	X			
2.5.9	Are significant ignition sources separated from combustible or highly flammable materials?	X			
2.5.10	Is the use of highly flammable materials minimised?	X			
2.6 BUILDING WORK & OUTSIDE CONTRACTORS					
REF	DETAILS	YES	NO	N/A	Not Known
2.6.1	At the time of the risk assessment, was the property free of any building work being carried out?	X			
	If NO: Were there any unusual hazards or ignition sources as a result of the building work?			X	
2.6.2	Are any fire safety conditions imposed on contractors?				X
2.6.3	Is there a permit to work/ hot work permits scheme?				X

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**SECTION 3
MEANS OF ESCAPE**

3.1 MEANS OF ESCAPE					
REF	DETAILS	YES	NO	N/A	Not Known
3.1.1	Are there adequate numbers of final exit doors?	X			
3.1.2	Are all fire exits immediately open able without use of key?	X			
3.1.3	Are electronic security locks fitted to exit doors on escape routes?	X			
	If YES are they appropriately and safely fitted and maintained?	X			
3.1.4	Do fire exits open in the direction of escape?	X			
3.1.5	Is adequate artificial illumination provided if required?	X			
3.1.6	Are the alternative exit route/s provided with appropriate fire exit signage?	X			
3.1.7	Were fire exit or escape routes noted as satisfactory?	X			
3.1.8	Are the alternative means of escape acceptable?	X			
3.2 PROTECTION OF INTERNAL ESCAPE ROUTES & STRUCTURAL INTEGRITY					
REF	DETAILS	YES	NO	N/A	Not Known
3.2.1	Is the property adequately protected of dead end exit routes?			X	
3.2.2	Are floor surfaces, stairs and handrails etc, safe?	X			
3.2.3	Are exit routes adequately clear of storage & obstructions?	X			
3.2.4	Are existing fire doors fully fitted with smoke seals, intumescent strips, positive door closers, correct door furniture and correct number of high melting point hinges?"		X		
3.2.5	Are fire doors maintained closed and not maintained open by irregular means?	X			
3.2.6	Are service shafts between floors adequately fire stopped?	X			
3.2.7	Are doors to service riser shafts to suitable fire resisting standard?	X			
3.2.8	Is compartmentation considered of a reasonable standard?	X			
3.2.9	Are disabled refuges provided?			X	
3.2.10	If so, are they adequate and provided with appropriate communications and signs?			X	
3.2.11	If so are they considered safe and adequate?			X	
3.2.12	Is the property free of any obvious or apparent risk of fire spread from adjoining or adjacent buildings?	X			
3.2.13	Does the external façade(s) of the premises appear to be of a material that may provide protection against extensive fire spread?	X			

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3.3 EXTERNAL EXIT ROUTES					
REF	DETAILS	YES	NO	N/A	Not Known
3.3.1	Do external exit routes lead to a place of final safety?	X			
3.3.2	Are external exit routes even, illuminated, and without obstructions or trip hazards?	X			
3.3.3	Are external staircases, balconies and gangways properly and adequately protected from fire in the parent or adjacent occupancy?	X			
3.3.4	Are external exit routes clear of obstructions, storage, refuse?	X			
3.3.5	Are external exit routes considered satisfactory?	X			

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SECTION 4 EMERGENCY LIGHTING

4.1	DESCRIPTION				
Self-contained units					
4.2	MAINTENANCE & RECORDS				
REF	DETAILS	YES	NO	N/A	Not Known
4.2.1	Is the emergency lighting system installed as per BS5266 and in serviceable condition?	X			
4.2.2	Is the emergency lighting serviced to comply with the current British Standard 5266?	X			
4.2.3	Are occupants free from risk of emergency lighting deficiencies?	X			

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SECTION 5 SIGNS & NOTICES

5.1	SIGNS & NOTICES				
REF	DETAILS	YES	NO	N/A	Not Known
5.1.1	Are signs and notices sufficient	X			
	If NO; are the deficiencies serious enough to put occupiers at risk?			X	

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SECTION 6 FIRE ALARM & FIRE WARNING ARRANGEMENTS

6.1 FIRE ALARM & FIRE WARNING ARRANGEMENTS.					
REF	DETAILS	YES	NO	N/A	Not Known
6.1.1	Is automatic detection provided?	X			
	If YES state where?	THROUGHOUT			
	If partial, indicate areas where provided?	N/A			
6.1.2	Does the system appear to conform to British Standard 5839 part 1? (As far as can be assessed during the inspection)	X			
6.1.3	Has the fire alarm/detection system been tested every 6 months (provide dates of last 12 months tests) and have all systems which are interfaced with the fire alarm system have been tested (e.g. smoke vents, fire door automatic hold-open devices etc)?	X			
		DATES: 21/05/2018, 21/08/2018.			
6.1.4	Are service records up-to-date(system)?	X			
6.1.5	Are there sufficient and suitable fire alarm call points located within the premises?	X			
6.1.6	Are all alarm call points clearly visible, unobstructed and fitted with appropriate fire action signage where required?	X			
6.1.7	Are weekly tests undertaken using a different call point each week with the results recorded in the fire log book.	X			
6.1.8	Are occupants at risk from fire alarm deficiencies?		X		
6.1.9	Does the system in the resident's room/flat comply to BS 5839 part 6 (As far as can be assessed visually during the inspection)	X			

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SECTION 7 FIXED AND PORTABLE FIRE EXTINGUISHING EQUIPMENT AND INSTALLATIONS

7.1 FIRE FIGHTING EQUIPMENT & INSTALLATIONS					
REF	DETAILS	YES	NO	N/A	Not Known
7.1.1	Are fire extinguishers required to the common areas at this site?	X			
7.1.2	Are fire extinguishers correctly sited and correctly identified by signage?		X		
7.1.3	Date of last service?	NOVEMBER 2017			

OTHER FIXED FIRE INSTALLATION & EQUIPMENT					
<i>Provide a description of any other type of fixed firefighting installation provided here (i.e. sprinkler systems misting systems gas suppression system). Including purpose of the system if known.</i>		N/A			
7.1.4	Are the fire installations and equipment periodically inspected, tested and maintained?			X	
7.1.5	Are there records confirming the testing and maintenance available for inspection or use?			X	
7.1.6	Are staff aware of the location of the fixed installations, and what procedures should be followed on their activation?			X	

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SECTION 8 MANAGEMENT OF FIRE SAFETY

8.1 FIRE ROUTINE & EMERGENCY PLAN					
REF	DETAILS	YES	NO	N/A	Not Known
8.1.1	Is there an Established fire routine and emergency plan?	X			
8.1.2	Are all necessary issues, included in the plan?	X			
8.1.3	Is ongoing staff training appropriate?	X			
8.1.4	Are there a suitable number of fire wardens?	X			
8.1.5	What would be the minimum number of fire wardens at this site?	5			
8.2 RECORD KEEPING					
REF	DETAILS	YES	NO	N/A	Not Known
8.2.1	Is a dedicated fire logbook maintained on site?	X			
8.2.2	Are all appropriate records maintained?	X			

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SECTION 9**ACCESS FOR FIRE FIGHTING & FIRE FIGHTER SAFETY**

9.1	ACCESS				
REF	DETAILS	YES	NO	N/A	Not Known
9.1.1	Is access for the fire service satisfactory?	X			
9.1.2	Is staircase and corridor ventilation satisfactory?	X			

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SECTION 10 PHOTOGRAPHS



Photo 1

Mains electrical installation has been tested in accordance with BS7671 5 yearly test. Last tested May 2017.



Photo 2

PAT testing is up to date and carried out in house. Next due March 2019



Photo 3

The following fire door has damaged/missing smoke seals:

Fire door to staff changing room.

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Photo 4

Access was available to bedrooms 22 and 29. They are fitted with FD30s standard self-closing fire doors and have 'free-swing' hold-open devices. We were informed that all of the bedrooms have the same standard fire doors.



Photo 5

Access was gained to the roof space. It has adequate compartmentation. There was no excessive storage or fire loading.



Photo 6

The building has an addressable Fire Alarm System. The design certificate indicates that the system was installed in November 2015 and was installed to British Standard 5839 L1 standard.

The control panel utilises sounders as the audible means of alarm. The panel was showing healthy supply with no faults.

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Photo 7

Fire blankets are provided in the escape routes. Fire blankets are recommended in kitchens, but are not required in corridors.

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SECTION C ACTION PLAN FINDINGS, RECOMMENDATIONS AND GENERAL ADVICE

EXPLANATION OF GRADINGS

The risk management process applied to this report involves the systematic identification of hazards, the assessment of resulting risks and the subsequent management of these risks through control and elimination.

Thereafter a judgment is made to best evaluate a severity (numerical score 1-3) best illustrating the current status for each hazard detailed within this report using the following categories: **People**, **Assets**, **Environment** and **Reputation**.

On the award of a numerical score under the heading severity, this score is then multiplied against the most appropriate likelihood rating of either unlikely, possible or very likely. Thereafter a total score is categorised into an overall risk rating.

Overall risk ratings (see conversion table) are thereafter either High (1), Medium (2) or Low (3). Each of these headings generates a priority weighting (1-3) and depending on the rating this illustrates a compliance timescale (a timescale in which the works should be successfully completed/controlled).

The overall outcome from the conversion table is also recorded and transferred to the Action Plan in this section of the report.

SEVERITY

	PEOPLE	ASSETS	ENVIRONMENTAL	REPUTATION
3	Fatalities	Major Damage	Long Term Harm	Considerable Impact
2	Major Injury	Localised Damage	Short Term Harm	Localised Impact
1	Lost Time Injury	Minor Damage	Low Impact/Little Harm	Limited Impact

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LIKELIHOOD

Score from Severity Chart ↓	UNLIKELY	POSSIBLE	VERY LIKELY
	Extremely unlikely to occur	Likely to occur some time	Regular or continuous occurrence
	1	2	3
3			HIGH RISK
2		MEDIUM RISK	
1	LOW RISK		

CONVERSION TABLE


OVERALL RISK RATING	PRIORITY	
HIGH RISK	1	Serious Hazard or Deficiency requiring immediate action
MEDIUM RISK	2	Hazard or Deficiency requiring remedial action as soon reasonably feasible
LOW RISK	3	Recommendation for overall fire safety management based on observations or findings
	ADVICE	General advice to be considered in the interests of fire safety

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SIGNIFICANT FINDINGS & RECOMMENDATIONS
 Completed by Active Fire Management Ltd
SECTION 1 GENERAL

REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	FOR CUSTOMER USE ONLY		
				COMPLETION DATE	COMMENTS	SIGN OFF
	Nil					

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION relevant to Section 1 General of the Fire Risk Assessment (The following information is provided as guidance & information purposes in the interest of Fire Safety)		FOR CUSTOMER USE ONLY
1.5.1	<p>A Progressive Horizontal Evacuation (PHE) policy is in place for this building. The principle of progressive horizontal evacuation is that of moving residents from an area affected by fire through a fire resisting barrier to an adjoining area on the same level, designed to protect the occupants from the immediate dangers of fire and smoke (a refuge). Oakwood Court is designed to accommodate this policy.</p> <p>A chart is provided adjacent to the fire panel, showing the location and evacuation needs of each of the residents. This is for Fire Service use.</p>	

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SIGNIFICANT FINDINGS & RECOMMENDATIONS						
Completed by Active Fire Management Ltd						
SECTION 2 FIRE HAZARDS & IGNITION SOURCES				FOR CUSTOMER USE ONLY		
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
2.6.2 2.6.3	It is not known if safety conditions are imposed on contractors.	It is recommended that any hot works should be subject to a permit-to-work scheme. The use of a hot work permit is appropriate in circumstances where work will involve flames or sparks, where flammable materials are close by and when work is to be completed in environments where such activities are not normally carried out.	3			

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION		FOR CUSTOMER USE ONLY
relevant to SECTION 2 FIRE HAZARDS & IGNITION SOURCES of the Fire Risk Assessment		
(The following information is provided as guidance & information purposes in the interest of Fire Safety)		
2.1.1	Mains electrical installation has been tested in accordance with BS7671 5 yearly test. Last tested May 2017. Photo 1	
2.1.2	PAT testing is up to date and carried out in house. Next due March 2019 Photo 2	
2.2	The laundry room is fitted with an FD30s standard fire door, automatic fire detection, Emergency lighting and CO2 extinguisher are provided in the adjacent corridor.	
2.2.1	The boiler room is accessed externally and has automatic fire detection, Emergency lighting and CO2 and Dry Powder extinguishers.	
2.3.2	There is a commercial grade kitchen. Good levels of cleanliness and management in place. (Fans and filters cleaned regularly.) The kitchen is fitted with automatic fire detection. Emergency lighting, fire shutters, fire doors, automatic shut off switch, emergency lighting and fire blanket and portable fire extinguishers (including Wet Chemical type).	
2.4	Security from unsolicited entry to the building is satisfactory. Doors on the periphery of the buildings are provided with suitable locking devices and the main entrance door has electronic access control facilities. There was no external fire	


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loading close to the building at the time of the inspection.
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SIGNIFICANT FINDINGS & RECOMMENDATIONS
 Completed by Active Fire Management Ltd


SECTION 3 MEANS OF ESCAPE				FOR CUSTOMER USE ONLY		
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
3.2.4	The following fire door has damaged/missing smoke seals: <ul style="list-style-type: none"> • Fire door to staff changing room. Photo 3	The damaged/missing smoke seals must be replaced.	2			

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION relevant to SECTION 3 MEANS OF ESCAPE of the Fire Risk Assessment (The following information is provided as guidance & information purposes in the interest of Fire Safety)				FOR CUSTOMER USE ONLY		
3.2.4	Access was available to bedrooms 22 and 29. They are fitted with FD30s standard self-closing fire doors and have 'free-swing' hold-open devices. We were informed that all of the bedrooms have the same standard fire doors. Photo 4					
3.2.8	Corridors and routes, which are intended to provide safe passage, together with rooms that present significant hazards, are enclosed in appropriate fire resisting construction. Internal linings are plasterboard and masonry. Access was gained to the roof space. It has adequate compartmentation. There was no excessive storage or fire loading. Photo 5					

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SIGNIFICANT FINDINGS & RECOMMENDATIONS						
Completed by Active Fire Management Ltd						
SECTION 4 EMERGENCY LIGHTING				FOR CUSTOMER USE ONLY		
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
	Nil					


ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION			FOR CUSTOMER USE ONLY	
relevant to SECTION 4 EMERGENCY LIGHTING of the Fire Risk Assessment <i>(The following information is provided as guidance & information purposes in the interest of Fire Safety)</i>				
4.1	Self-contained emergency lighting units are in place. Emergency lighting is provided in the common areas to illuminate the escape routes and ensure that Safety signage, fire safety equipment and hazards are visible. Emergency Lights are installed in all WC areas in excess of 8M2 to assist in the safe evacuation of the premises. Emergency Lights are fitted in all plant areas, to assist in the undertaking of essential and possibly dangerous tasks, as well as providing assistance in evacuating unfamiliar rooms in the event of failure of the electrical supply to the normal lighting.			
4.2.2	The emergency lights are tested every week. Service carried out 29/11/2017.			

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Date:	12/09/2018	
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Postcode:	RH16 4BG	Property Ref: SHC 19

SIGNIFICANT FINDINGS & RECOMMENDATIONS
 Completed by Active Fire Management Ltd

SECTION 5 SIGNS & NOTICES						
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
	Nil					

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION relevant to SECTION 5 SIGNS & NOTICES of the Fire Risk Assessment (The following information is provided as guidance & information purposes in the interest of Fire Safety)		FOR CUSTOMER USE ONLY
5.1	All doors, which provide smoke compartmentation, have a "Fire Door Keep Closed" Sign on both sides of the door. All doors, which are to be kept restricted from general access, have a "Fire Door Keep Locked" Sign on the outer (Public) side of the door.	

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SIGNIFICANT FINDINGS & RECOMMENDATIONS
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SECTION 6 FIRE ALARM AND FIRE WARNING ARRANGEMENTS				COMPLETION DATE	COMMENTS	SIGN OFF
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY			
	Nil					

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION relevant to SECTION 6 FIRE ALARM & FIRE WARNING ARRANGEMENTS of the Fire Risk Assessment <small>(The following information is provided as guidance & information purposes in the interest of Fire Safety)</small>		FOR CUSTOMER USE ONLY
6.1.1	The building has an addressable Fire Alarm System. The design certificate indicates that the system was installed in November 2015 and was installed to British Standard 5839 L1 standard.	
6.1.9	The control panel utilises sounders as the audible means of alarm. The panel was showing healthy supply with no faults. Photo 6 Manual call points are generally situated at exits and along exit routes, and positioned so that no person has to travel more than 45 meters to activate a call point. There is a call point adjacent to each escape route exit to the premises. Automatic fire detection is provided in the escape routes and adjoining rooms. A zone plan has been provided. Automatic fire detection is provided to the individual bedrooms. They are fitted with hard-wired smoke detection.	
6.1.7	Records of weekly Bell tests are kept in the premises fire log book.	

FIRE RISK ASSESSMENT

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SIGNIFICANT FINDINGS & RECOMMENDATIONS

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SECTION 7 FIXED AND PORTABLE FIRE EXTINGUISHING EQUIPMENT & INSTALLATIONS


REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
7.1.2	Fire blankets are provided in the escape routes. Fire blankets are recommended in kitchens, but are not required in corridors. Photo 7	The Fire blankets should be removed from the escape route corridors.	3			

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION

relevant to SECTION 7 FIXED AND PORTABLE FIRE EXTINGUISHING EQUIPMENT & INSTALLATIONS of the Fire Risk Assessment (The following information is provided as guidance & information purposes in the interest of Fire Safety)


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7.1.3	Records show that routine maintenance of portable fire extinguishers is being undertaken in accordance with BS5306. Fire Extinguishers are wall mounted, (Or alternatively on a purpose made floor stand), coloured Red, located in areas of high visibility and have signage adjacent to the extinguisher to ensure that the right type of extinguisher is located in the correct position, and utilised for the correct class of Fire.					
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SIGNIFICANT FINDINGS & RECOMMENDATIONS						
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SECTION 8 MANAGEMENT OF FIRE SAFETY				FOR CUSTOMER USE ONLY		
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
	Nil					

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION		FOR CUSTOMER USE ONLY
relevant to SECTION 8 MANAGEMENT OF FIRE SAFETY of the Fire Risk Assessment <i>(The following information is provided as guidance & information purposes in the interest of Fire Safety)</i>		
8.1.3	Staff Training – Persons new to the premises are given induction training including familiarisation with escape routes, assembly points, operating the alarm etc. Persons with supervisory duties in case of fire, such as wardens and persons required to summon assistance have received additional training appropriate to their duties. Records show that evacuation training is carried out every 2 months. It was last carried out 12/04/2018.	

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SIGNIFICANT FINDINGS & RECOMMENDATIONS
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SECTION 9 ACCESS FOR FIRE FIGHTING & FIRE FIGHTER SAFETY				FOR CUSTOMER USE ONLY		
REF	SIGNIFICANT FINDINGS	RECOMMENDATIONS	PRIORITY	COMPLETION DATE	COMMENTS	SIGN OFF
	Nil		-			

ANY OTHER ADDITIONAL CONSIDERATIONS & INFORMATION relevant to SECTION 9 ACCESS FOR FIGHTING & FIRE FIGHTER SAFETY of the Fire Risk Assessment <small>(The following information is provided as guidance & information purposes in the interest of Fire Safety)</small>				FOR CUSTOMER USE ONLY		
	Nil					

END
